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अभियांत्रिकी महाविद्यालय, अजमेर ENGINEERING COLLEGE, AJMER

(An autonomous institution of Govt. of Rajasthan)
GOVERNMENT POLYTECHNIC COLLEGE CAMPUS, MAKHUPURA, AJMER - 305002

पत्रांक: 3431/2004/1730

दिनांक: 13/10/04

रजिस्ट्रार, संस्थाने,
अजमेर

विषय:- इंजीनियरिंग कॉलेज सोसाइटी, अजमेर के स्वीकृत नियमों एवं
विनियमों की स्थापित प्रति भेजने के क्रम में।

संदर्भ,

उपरोक्त विषयान्तर्गत लेख है कि इंजीनियरिंग कॉलेज
सोसाइटी, अजमेर की स्तुर्ध बैठक दिनांक 29.9.04 को आयोजित
की गई, जिसमें सोसाइटी के नियमों एवं विनियमों में संशोधन किया
गया है, जिसकी तीन सदस्यों से प्रमाणित एक प्रति भेजी जा रही
है।

कृपया प्राप्त से अवगत कराये।

भवदीय

(Signature)

प्राचार्य एवं सदस्य सचिव
इंजीनियरिंग कॉलेज
सोसाइटी, अजमेर
पंजीकृत क्रमांक 88/
अजमेर/97-98

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कार्यालय एवं रजिस्ट्रार
सहायक सचिव अजमेर

ENGINEERING COLLEGE SOCIETY Ajmer

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RULES AND REGULATIONS

PRELIMINARY

1 Short Title:

These rules may be called the Engineering College Society Ajmer Rules

2 Definition:

In these rules unless the context otherwise requires:

- (a) "Chairman," means the Chairman of Executive Council.
- (b) "College," means the Engineering College Ajmer
- (c) "Executive Council," means the Executive Body of the society.
- (d) "Funds," means the Fund of the Society mention in the article 3 (ii) of the Memorandum of the Association.
- (e) "Governing Council," means the Governing Body of the society.
- (f) "Government," means the Government of Rajasthan.
- (g) "President," means the President of the Governing Council.
- (h) "Principal," means the Principal of the Engineering College Ajmer
- (i) "Secretary," means the Secretary of the Society.
- (j) "Society," means the Engineering college society Ajmer
- (k) "Year," means the financial year commencing from 1st April and closing on 31st March of the next Calendar Year.
- (l) "University," means the affiliating University.

MEMBERSHIP

First Members:

Signatories to the memorandum of association of the society shall be the first members of the society.

4 Composition:

The Society shall consist of the ex-officio, nominated and co-opted members of the governing Council. The composition of the governing Council of the Society shall be as follows:

(c) The following shall be the ex-officio members of the Governing Council:

S.No.	Designation	Designation of Governing Council
1	Hon'ble Minister Technical Education / State Minister Technical Education (Independent Charge)	President
2	Hon'ble Minister of State Technical Education शत्य प्रता प्रशासक	Vice-President

Sarvesh
Member

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Member

D. Sharma

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2	Principal Secretary / Secretary, Technical Education. -	Member
3	Principal Secretary, Finance Department or his nominee not below the rank of Deputy Secretary	Member
4	Director, Technical Education, Jodhpur	Member
5	Principal	Member-Secretary

Note :- In the event when Minister of State for Technical Education is not appointed or the Minister of State holds independent charge of Technical Education Department, the Principal Secretary / Secretary Technical Education shall be the Vice-President of the Governing Council.

(b) In addition to the ex-officio members, there shall be four members to be nominated by the following Authorities:

1 & 2	Two prominent industrialist / Technologist of the Area	to be nominated by the State Government
3	One Principal of Govt. Aided Engineering College in the State	to be nominated by the Chairman
4	One Faculty Member of the College	to be nominated by the Chairman

5. Co-opted Members:

The Governing council may at any time and from time to time with the consent of the Government co-opt up to 2 members to the Governing Council on the written proposal & recommendation of more than 4 members of the Governing Council that a particular person, by virtue of his knowledge and experience shall be helpful for the Society in the planning and realization of its programs and policies.

6. Term of office of ex-officio Members:

The members of the Governing Council of the Society who are officials of the Government shall continue to be members of the Governing Council so long as they hold their office and shall cease to be members of the Governing Council as soon as they cease to hold such office. The successor in office of the person, so ceasing to be member of the Governing Council shall be come a member in place of the outgoing official member, subject to like conditions as to the term of membership from the date of his assuming charge of the new office.

7. Change in the official Membership:

In the event of any office held by the official members of the Governing Council or any of them being abolished or differently designated, or in the event of any doubt as to whether a particular person holds a particular office or not, a duly authenticated communication from the Government to the Society conveying the decision of the Government as to the successor in office or as to the incumbent holding the office shall be final and conclusive.

8. Term of membership of Government nominees and co-opted members:

A person nominated by the Government to be a member or co-opted as a member of the Governing Council shall become such member as from the date of receipt by the Society of a duly

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Member

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Member

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authenticated communication from the Government that such person has been nominated or allowed to be co-opted as a member of the Governing Council Nominated or co-opted members of the Governing Council shall hold office for two successive years and their term of office shall be co-terminus with the second year of their term but he/she can be nominated or co-opted again for second term.

9. Cessation of the term of co-opted members or of Government nominees:

- (a) A Government nominated or co-opted member of the Governing Council shall cease to be member if;
 - (i) He dies or resigns or become of unsound mind or presents a petitions for being adjudicated or is adjudged as insolvent or is convicted of a criminal offence involving moral turpitude or becomes physically unfit; or
 - (ii) He does not attend three consecutive meetings of the Governing Council without proper prior intimation in writing to the Secretary.
- (b) The Government shall have the right to remove any member from the membership of the Governing Council if they are satisfied that such member is directly or indirectly interested in any agency with whom the Society has its business dealings.
- (c) Where a persons ceases to be a member of the Governing Council under Section 9 (a&b); the secretary shall intimate the fact in writing to such person and report the same to the Rajasthan Societies Registration Authority and the Government immediately.

10. Resignation when to take effect:

Resignation of membership of the Governing Council shall be tendered to the President and shall not take effect until it has been accepted by the president or the expiry of thirty days from the date of tendering the resignation.

11. Governing Council may function notwithstanding vacancies:

The Governing Council may function notwithstanding that any person who is entitled to be a member by reason of his office is not a member of the Governing Council for the time being and notwithstanding any other vacancy in its body, whether by non-appointment or otherwise. No set or proceeding of the Governing Council shall be invalidated merely by reason of the happening of any of the aforesaid events or of any defect in the appointment of any of its members.

12. Roll of members:

- (a) A roll of members setting out therein full names and addresses of the members and their occupation shall be maintained and every person becoming a member shall be required to sign the roll of members.
- (b) Every member of the Governing Council shall communicate the change in his address, if any, to the Secretary who shall thereupon enter his new address in the roll of members. It shall be the duty of the Secretary to suitably amend the roll of members on receipt of any communication from the Government or the member as aforesaid and keep the same up-to-date, and to intimate the changes to the Rajasthan Societies Registration Authority (Registrar of Cooperative Societies for the State)

राज्य प्रोक्त प्रमाणित

Signature
Member

Signature
Member

Signature
Secretary

MEETING

13. Annual General Meeting:

Annual General Meeting of the members of the Governing Council shall be held once before the 30 June in each year at such time and place as the President may from time to time determine for considering the report of the work done during the proceeding year, review the accounts of the Society of such year, finalize the annual action plan and budget for next year and to transact any other business submitted by the Executive Council.

14. Ordinary General Meeting:

The president of the Society may, at any time during the year and as often as necessary, convene meetings of the members of the Governing Council other than the annual general meeting for transaction of any business within the powers of the Governing Council.

15. Extra ordinary General Meeting:

The president, at his own or upon the requisition in writing by the Government may convene an extra-ordinary general meeting at such time and place to be determined by him within ten (10) clear days from the date of requisition.

16. Notice of Meeting:

For holding general meetings a notice of ten clear days specifying the place, date and time of meeting and general nature of business must be given by post or by hand delivery to the respective addresses of members but the accidental omission to give such notice or non-receipt thereof by any member shall not invalidate the proceedings at any general meeting.

PROCEEDING AT GENERAL MEETING

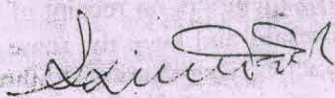
17. Quorum

No business shall be transacted at any meeting of the members of Governing Council unless a quorum of not less than one-third members is present within fifteen minutes from the time appointed for the meeting at the commencement of such meeting.

18. When no quorum present:

If within fifteen minutes from the time appointed for the meeting, no quorum is present, the meeting shall stand adjourned and can be convened on the same date at the time fixed by the President. At such an adjourned meeting no quorum shall be necessary and the members present may transact the business for which the meeting was called for.

सत्ये प्रभत प्रमाणित


Member


Member



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19. **Presiding at General Meeting:**

The president and in his absence the Vice-President and in his absence any other member chosen at the meeting will preside at every meeting of the Governing Council.

20. **Adjournment:**

The presiding member at any general meeting, may with the consent of the members present at the meeting, adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.

21. **Procedure at general meetings and casting vote:**

Every member shall have one vote and every question submitted to a meeting shall be decided by a show of hands and in case of an equality of votes the presiding member shall have and exercise a casting vote in addition to the vote to which he is entitled as a member.

22. **Declaration of Resolution:**

At any general meeting a declaration by the presiding member that a resolution has been carried or carried by a particular majority and an entry to that effect in the minutes book shall be conclusive evidence of the fact.

23. **Presiding member to guide the meetings:**

Subject to aforesaid, all general meetings shall be guided in their proceedings by the presiding member of the meeting and his rulings in regard to all matters of procedure shall be final.

24. **President of the Society:**

The president shall be entitled to preside at, conduct and regulate all the meeting of the Governing Council and Executive Council and his rulings on any point of order at the meeting and effect of these rules and particulars as to the powers and functions or duties of various officers.

25. **Vice-President of the Society:**

In the absence of the President, the Vice-President of the Governing Council shall be entitled to preside at all meetings of the Governing Council and to exercise all the powers of the president at such meetings.


26. **Minutes of the Governing Council meetings:**


Minutes of the proceeding of every meeting of the Governing Council shall be kept by the Secretary and may be read at the next meeting thereof and shall be confirmed either with or without amendments. Within a month of confirmation as such a copy of the minutes of every meeting shall be sent to the Government.

27. **Circular Resolution:**

Any resolution, except such as may be required to be placed before the meeting of the Governing Council, may be adopted by circulation amongst members and resolution so circulated and


Member

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Member


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पंजीयन क्रमांक 88/धनमेरा/97-98

adopted by an absolute majority of members of the Governing Council shall be effectual and binding as if such resolution had been passed at the meeting of the Governing Council.

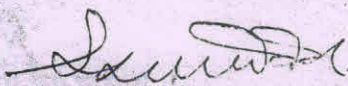
28. **Travelling and Daily Allowance :**


No member of any Council or committee of the Society shall be paid any honorarium or remuneration from the funds of the Society. But if any member travels to participate in any meeting of the Councils or committees, or for any purpose of the Society on the request of the president, Chairman or Secretary, he shall be paid from the funds of the Society travelling and daily allowance according to the bye-laws and rates determined by the Governing Council for the purpose.


POWERS OF THE GOVERNING COUNCIL

29. **Powers of the Governing Council :**

- (1) The affairs of the Society shall be carried on & managed by the Governing Council through the Executive Council.
- (2) Without prejudice to the generality of sub-rule (1) above the Governing Council shall have following powers, namely:
 - (a) To lay down principles and policies on which the funds and affairs of the Society including staffing pattern, selection procedure of staff and conditions of service should be managed;
 - (b) To accord approval to the executive Council for acquiring by purchase, gift, exchange, lease, hire, or otherwise howsoever, from Government and other public bodies or private individual, movable or immovable properties or any other funds together with any attendant obligations & engagements not inconsistent with the object of the Society and the provisions of these rules.
 - (c) To accord approval to the Executive Council to sell, mortgage, charge, lease, exchange and otherwise transfer or dispose of any movable or immovable property of the Society excepting the property, acquired out of grant from government.
 - (d) To accord approval to the Executive Council to borrow or raise money which may be required for the purpose of the Society upon bonds, debentures, promissory notes or securities of the Society or by mortgage, charge, hypothecation or pledge of any movable or immovable properties of the Society;
 - (e) To accept, reject modify or refer back any programme proposal, recommendation or report from the Executive Council or any other committee or body appointed under these rules;
 - (f) To approve the annual, revised or supplementary budget estimates and the annual accounts of income and expenditure of the Society in the recommendations of the Executive Council;
 - (g) To appoint such advisory bodies or other special committees or sub-committees and appoint there on any member of the Governing Council or outside expert for such


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- (3) To exercise such powers not covered by clause 29 (2) and do all such acts, deeds, matters and things as are incidental or conducive to the attainment of the objects specified in the memorandum of association.

MANAGEMENT

30. Executive Council

The Management of the affairs of the Society/College shall be carried on by the Executive Council according to the rules and regulations of the Society. The Executive Council shall execute the policies of the Society in the overall direction of the Governing Council with the assistance of the committees and advisory bodies constituted from time to time according to the byelaws of the Society.

31. Composition of the Executive Council :

The executive Council shall consist of the following ex-officio members and office bearers :

S.N.	Designation	Designation in Executive Council
1.	Principal Secretary / Secretary, Technical Education Department, Government of Rajasthan	Chairman
2.	Nominee of Finance Department not below the rank of Deputy Secretary to Government.	Member
3.	Two Head of Department of the college to be nominated by the Chairman	Member
4.	Registrar of the College	Member
5.	Senior most officer of the Account Section of the College	Member
6.	Principal of the College	Member-Secretary

32. The Executive Council may function notwithstanding any vacancy in its body, whether by non-appointment or otherwise. No act or proceeding of the Executive Council shall be invalidated merely by reason of vacancy on its body or any defect or delay in the appointment of any of its Members.

PROCEEDINGS OF THE EXECUTIVE COUNCIL

33. Meetings:

A Meeting of the Executive Council shall ordinarily be held at least once in every three months at such time and place as the Chairman may from time to time determine. Meetings will be summoned by the Member-Secretary or the direction of the Chairman.

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एनपीनियरिंग कॉलेज सोनारटो, सनमोहन
पंजियत क्रमांक 88/सं.सं. 4/97-98


purposes and with such powers as the Governing Council may in its absolute discretion thin fit and also to dissolve any of the committees or sub-committees or advisory bodies so set up;

- (h) To delegate to the Executive Council or any other committee or office of the Society such administrative, financial or other powers of the Governing Council as the Governing Council may deem proper and also to prescribe limitations within which these powers and duties and responsibilities are to be exercised or discharged;
- (i) To approve bye-laws framed by the Executive Council for running any of the affairs of the Society and confirm alterations and amendment made to them;
- (j) To alter, abridge these rules or add new rules for promotion and realisation of the objects of the Society with the consent of the Government;
- (k) Subject to the provisions contained in its Memorandum of Association, the Governing Council shall be competent to exercise the powers to perform the following functions :
- i. to prepare and execute detailed plans and programmes for the establishment of the college and to carry on its administration and management after such establishment;
 - ii. to prescribe and conduct courses of study, training and research in different branches of engineering, technology and science for the advancement of learning and dissemination of knowledge in such branches.
 - iii. to prescribe rules and regulations for the admission of students to the various courses of study in conformity with the policy approved in this behalf by the State Govt.
 - iv. to prescribe rules and regulations for and to hold examinations and declare results and give awards for courses other than those for university degrees and, in respect of the latter, to make all such arrangements as necessary or prescribed by the statutes, ordinances and Regulations of the University.
 - v. to institute and award fellowships, scholarships, prizes and medals;
 - vi. to provide for and supervise and control the residence health, discipline, cultural and corporate life, and general well-being of the students of the colleges.
 - vii. to provide for the maintenance of units of the National Cadet Corps or any other units approved by the State Government from among the students of the colleges;
 - viii. to create and prescribe pay scales for teaching, administrative, technical, ministerial and other posts in and for the college and the Society with prior approval of the State Government. Pay scales shall not be changed without the approval of the State Government.
 - ix. to fix and demand fees and other charges payable to the Society ;

समे प्रभु प्रमाणित


Member


Member


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इन्जीनियरिंग कॉलेज सोसायटी, झा
पंजियन क्रमांक 88/प्रज.पं.१/१७-१९

34. Notice of meetings:

Notice of every ordinary meeting of the Executive Council setting out therein the general particulars of business to be transacted at such meeting shall be sent by the Member-Secretary to each member of the Executive Council at his last known address at least seven clear days before the meeting, but the Chairman shall have the power to convene special meetings of the Executive Council at short notice at and when required.

Provided that the proceedings of any meeting shall not be invalidated by any irregularity in respect of such notice or by the accidental omission to give or non-receipt of any notice by any member or by reason of any business being considered which is not comprised in such general particulars.

35. Quorum:

Three members of the Executive Council present in person shall constitute a quorum at any meeting of the Executive Council. If no quorum is assembled within 15 minutes of the time appointed for the meeting, the members present may adjourn the meeting. Short notice of such adjourned meeting shall be given to all the members of the Executive Council. At such an adjourned meeting no quorum shall be necessary and those present may transact the business for which the meeting was called for.

36. Procedure at the meeting of the Executive Council:

Every meeting of the Executive Council shall be presided over by the Chairman and in his absence by any other member chosen by the members present at the meeting from amongst themselves to preside over that meeting. Each member of the Executive Council including the Chairman shall have one vote and if there shall be an equality of votes on any question to be decided by the Executive Council, the presiding member shall have an additional or casting vote.

37. Minutes:

The Member-Secretary shall keep the minutes of the meetings and put them for confirmation with or without amendments in the next meeting of the Executive Council, copy of the confirmed minutes of every meeting shall be sent to every member of the Governing Council.

38. Power and duties of the Executive Council :

The following duties and powers may be exercised by the Executive Council :-

- (a) To select and appoint officers, and employees in the college and frame and regulate the terms and conditions of their services, according to the policy laid down by the Governing Council;
- (b) To negotiate, enter into and execute agreements contracts and documents on behalf of the Society and vary and rescind such agreements, contracts & documents;
- (c) To lay down principles and procedures for and advise the Governing Council on all matters relating to the functioning of the college according to the objects of the Society;
- (d) To expend the funds of the Society within the provisions of budget or sanction of the Governing Council in such manner as it shall consider most beneficial for the purposes of

Saurabh
Member

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Member


A. D. Sharma
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इंजीनियरिंग कॉलेज सोसायटी, मुजफ्फर
पंजियन क्रमांक 88/प्रजसं/197-98


the college/society and to arrange for the maintenance of accounts of the society in the manner laid down by the Accountant General, Rajasthan;

- (c) To make bye laws not inconsistent with these rules for more efficient disposal of the business and activities of the college/society, appointment of various committees or bodies and for securing coordination in their working, regulating the procedures and other matters incidental thereto and to alter, extend or abridge the same from time to time with the approval of the Governing Council.
- (f) To manage all the affairs, finances, accounts and investment of the Society, subject to such policy decision as may be laid down by the Governing Council;
- (g) To accept, transfer, hold, co-administer and deal with any property, movable or immovable and funds of the Society with the approval of the Governing Council;
- (h) To consider the annual, revised or supplementary budget proposals for new items of expenditure, investments, transactions involving financial liability to the Society raising funds, budget estimates and the annual accounts of income and expenditure of the Society and the observations of the auditors of the Society;
- (i) To sanction the purchases or hire of stores, stationary, furniture, machinery or other equipment required for the college/society as per the provisions of General Finance And Accounts Rules of the State Government;
- (j) To make recommendations to the Governing Council, concerning the amendment of these rules and regulations;
- (k) To accept, modify or refer back and proposal, recommendations for report from various committees or Bodies appointed by the Governing Council;
- (l) To regulate service conditions, welfare activities, salaries, honoraria, allowances, contribution, and other benefits of the employees of the Society as per procedure and principles laid down by the Governing Council;
- (m) To consider the Annual Report prepared by the Member-Secretary on the activities and performance of the college and submit the same of the Governing Council;
- (n) To delegate any of its powers and functions to any committee, sub-committee or body or officers of the Society as it may deem expedient;
- (o) To arrange for the maintenance of effective public relations and relations with other institutions and agencies whose objects, wholly or in part are similar to the objectives of the Society;
- (p) To undertake any other work assigned and exercise any other powers delegated to it by the Governing Council;
- (q) To consider and decide the urgent and important matters in absence of meeting of Governing Council. Such decisions shall be reported to the Governing Council in its subsequent meeting for information.
- (r) To appoint auditors for annual audit of the accounts of the society.


Member

शतमे प्रति प्रमाणित


Member


प्रधान एवं सदस्य सचिव
राजस्थान विश्वविद्यालय, राजस्थान
पंजीकरण क्रमांक 88/अ.प्र.सं./97-98

39. Chairman:

The Chairman shall be entitled to preside at conduct and regulate al meetings of the Executive Council or various committees and his rulings on any point of order shall be final. The Chairman shall be the Chief Executive Authority of the Society and in all cases where no specific directions are given by the Governing Council or contained in these rules the Principal and employees of the Society shall take directions from the Chairman. The Chairman shall sanction all payments outside the powers of the Principal within the Budget provisions.

40. Principal-Appointment, Function and Powers of:

- a. The Governing Council with approval of the State Government, shall appoint the Principal of the College on such terms and conditions as it may laid down.
- b. The Principal shall be the Chief academic and executive officer of the college and shall be responsible for the proper administration thereof and for the imparting of instruction and maintenance of discipline therein.
- c. All other staff of the college shall be subordinate to the Principal.
- d. The Principal shall be custodian of the records, funds and such other properties of the Society and the colleges as the Society may commit to his charge.
- e. The Principal shall have such other powers and perform such other functions, as may be delegated or assigned to him by the Governing Council/ Executive Council.
- f. The Principal shall act as the 'Secretary of the Society, Governing Council, Executive Council and its committees.
- g. The Principal shall convene on the direction of the President or Chairman whenever necessary, all the meetings of the Governing Council and of the Executive Council receptively, the Secretary shall keep or cause to be kept proper minutes of the proceedings of the General meetings of the members of the Governing Council and of the Executive Council and shall do every thing necessary to give effect to the Resolutions passed by the Governing Council and those passed by the Executive Council and to fulfill all obligations under the provisions of the Rajasthan Societies Registration Act, 1958.
- h. Subject to any order that may be passed by the Governing Council, the Principal shall be responsible for proper management, execution and supervision of the activities and work undertaken by the College and of the directions of the Governing Council and Executive Council and shall attend to all general correspondence.
- i. Principal may with the concurrence of the Executive Council, delegate any of his powers and functions to any other officer, body or authority appointed or established under the Rules.
- j. Principal shall be the person in whose name the College shall sue and be sued.

41. Registrar, Appointment and Functions of:

- n. The Governine Council shall appoint n Registrar of the College on such terms and conditions as it may laid down.

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Member

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Member

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- b. The Registrar shall be the whole time officer of the College.
- c. The Registrar shall be directly responsible to the Principal and shall perform all and such functions as may be delegated or assigned to him by the Executive Council or the Principal.

42. Financial powers of the Principal :

The Principal shall be the Chief Drawing and Disbursing Officer of the Society and shall sanction payment in respect of pay and allowances to officers and the staff of the Society including travelling allowance, medical reimbursement, honorarium etc. and also travelling allowance bills of the Members of the various bodies and Committees of the Society. He may sanction and incur contingent expenditure not exceeding Rs. 3,00,000/- in each case subject to the observance of financial bye-laws, framed by the Executive Council. He will also have powers to refund of securities upto the limit of Rs. 3,00,000/- in each case if the job contract for which the security was given has been completed.

43. Accounts Officer:

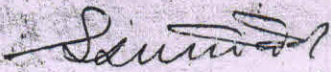
- (a) There shall be a whole-time Accounts Officer of the Society who shall be responsible for proper maintenance or ensuring the maintenance of various accounts, stock, transactions, observance of procedure of sales, purchase, payments and utilization of funds of Society according to rules and financial bye-laws of the Society, preparation of budget estimates, financial statements, assisting the Principal in exercising economy and financial control, and also to attend such other items as may be assigned to him by the Principal.
- (b) The Accounts Officer shall be drawn by deputation from amongst the Rajasthan Accounts Service. The Government may withdraw the Accounts Officer on the request of the Society even before the expiry of the term of deputation. The Accounts Officer shall be paid his salary and allowances from the funds of the Society.
- (c) The Accounts Officer shall be directly responsible to the Principal and shall perform all such other functions as may be delegated or assigned to him by the Executive Council or the Principal.


44. Maintenance of Accounts :


The Society shall maintain proper commercial accounts and other supporting relevant record to enable it to prepare annual income and expenditure accounts and balance sheet in such form as may be prescribed by the Governing Council in consultation with the State Government and Accountant General, Rajasthan.

45. Audit:

The accounts of the Society shall be audited annually by qualified Auditors appointed by the Governing Council and any expenditure incurred in connection with the audit of accounts of the Society, shall be payable by the Society. The Auditor of the Society shall have the same rights, privileges and authority in connection with audit of accounts of the Society as the Accountant General or any other person appointed by him in this behalf has in connection with the audit of government accounts, and in particular, shall have the rights to demand the production of books, accounts, connected vouchers and other documents and papers and to inspect any of the offices or


Member

स्वयं प्रसिद्ध प्रमाणित

Member


प्राचार्य एवं सदस्य सचिव
एन्जीनियरिंग कॉलेज सोसायटी, ए
पंजियात नं. 88/प्रजपूर/97

institutions of the Society. The arrangement will not debar the Accountant General, Rajasthan to audit accounts of the Society as and when they considered necessary.

46. **Audit Report with statement of Accounts to be sent to Government:**

Statement of accounts of the Society as certified by the Auditor together with the audit report thereon shall be forwarded by the Principal after approval of the Governing Council, to the Government of Rajasthan.

47. **Funds of the Society:**

Funds of the Society shall consist of the following:

Grants, assignments, donations, contributions, advances and loans made by the Government of Rajasthan, Central Government, other state government and educational and other institutions for furtherance of the objects of the Society.

48. **Banking Accounts:**

Subject to any bye-laws made or directions given by the Governing Council, all moneys received by or on behalf of the Society shall be paid in one or more accounts to be opened in the name of the Society in any scheduled Bank or a Co-operative Bank and shall not be withdrawn except by cheque, signed by (a) the Chairman and the Principal for amount exceeding Rs. 3,00,000/- (b) the Principal and the Accounts Officer for the amount exceeding Rs. 1,00,000/- and up to Rs. 3,00,000/- and (c) the Principal for the amount up to Rs. 1,00,000/-

49. **Investments:**

All moneys not immediately required for the purpose of the Society may be invested in securities authorized by the Indian Trust Act, 1882 or any other law regulating the investment of public trust funds, All such investments shall be placed before the Governing Council, as soon as possible, for its approval.

50. **Seal of the Society :**

The Governing Council may adopt a seal of being used as the seal of the Society and shall provide for the safe custody thereof. The seal of the Society shall not be affixed to any instrument except by the authority of a resolution of the Governing Council.

51. **Contracts:**

Except as may be otherwise provided in the bye-laws of the Society, all contracts and assurances of property made on behalf of the Society shall be under the seal of the Society and signed on behalf of the Society by the Chairman, Principal or such other person as the Governing Council may appoint or authorises for the purpose.

52. **Affairs of Society and Inquiry into :**

(i) The State Government may appoint one or more persons to review the work and progress of the Society or the College or both to hold an inquiry into the affairs and issue directions thereof in such manner as the State Government may determine and to report thereon to the State Government.

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Member

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Member

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- (ii) Upon receipt of such report, the State Government may, take such action and issue such action and issue such direction to the Society as may be considered necessary and the Society shall be bound to comply with and act according to such directions.

53. Amendment of objects of the Society and Rules & Regulations :

The objects of the Society or these Rules may from time to time be altered, abridged or extended, if it is considered advisable to do so, at an extraordinary (special) general meeting of the Governing Council.

Provided that at least ten clear days notice of the meeting for consideration of proposed alterations, abridgment and extension shall have been given to all the members of Governing Council along with the proposition in the form of a written or printed report. No such proposition shall be carried into effect unless passed & confirmed in a second extra ordinary meeting after a month's interval by the votes of two-thirds of the members delivered in person and agreed to by the Government.


54. Dissolution of the Society :

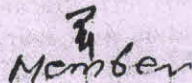
- (a) Any member not less than two-thirds of the members of the Governing Council may determine in an Extra-ordinary (special) general meeting called for the purpose, that it is advisable to dissolve the Society at the time than agreed upon. Thereupon a resolution specifying the circumstances under which it has become expedient to dissolve the Society shall be sent to the Government for consent. Upon the receipt by the Society of a duly authenticated communication from the Government expressing their consent to this effect the Society shall be dissolved forthwith or at the time and in the manner specified by the Government.
- (b) The remaining property and assets of the Society after satisfaction of all the debts and liabilities shall, notwithstanding anything contained in any instrument or in the Rules and Regulations of the Society, become vested, without any conveyance or other assurances, in the Government of Rajasthan and with the subject to the same powers and provisions as they were vested in the Governing Council.


55. The Registrar, Societies, Rajasthan shall be empowered to inspect the affairs of the Society,

We the undersigned members certify it to be the true and correct copy of the Rules and Regulations of Engineering College Society AJMER.

सत्य प्रति प्रमाणित


Member


Member


प्रो. वी. ए. एन. सदस्य सचिव
इंजीनियरिंग कॉलेज सोसायटी, एन
पंजीयन क्रमांक 88/अजमेर/97-98

Agenda Item No. 1. To adopt new Rules and Regulations for Engineering College
Society. *AJmer*

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Thread bare discussion took place on proposed rules and regulations for the society. The Council approved and resolved to adopt the new Rules and Regulations with the following amendments :-

(i) Rule No. 5 to read as :

Co-opted Members:

The Governing council may at any time and from time to time may co-opt up to 2 members to the Governing Council on the written proposal & recommendation of more than 4 members of the Governing Council that a particular person, by virtue of his knowledge and experience shall be helpful for the Society in the planning and realization of its programs and policies.

(ii) Rule No. 28 to be read as under :

Traveling and Daily Allowance :

No member of any Council or committee of the Society shall be paid any honorarium or remuneration from the funds of the Society. But if any member travels to participate in any meeting of the Councils or committees, or for any purpose of the Society, he shall be paid from the funds of the Society traveling and daily allowance according to the bye-laws and rates determined by the Governing Council for the purpose.

(iii) Rule No. 40 to be read as under :

Principal-Appointment, Function and Powers of:

- a. The Principal shall be selected by a Selection Committee constituted for this purpose by Executive Council with approval of the President and appointment will be made with the approval of the President on the terms and conditions as may be laid down by the Governing Council.
- b. The Principal shall be the Chief academic and executive officer of the college and shall be responsible for the proper administration thereof and for the imparting of instruction and maintenance of discipline therein.
- c. All other staff of the college shall be subordinate to the Principal.

Santosh
Member

R
Member

A. J. Mehta
प्राचार्य एवं सदस्य सचिव
इंजीनियरिंग कॉलेज सोसायटी, अजमेर
पंजीकरण नं. 88/अजमेर/97-98

- d. The Principal shall be custodian of the records, funds and such other properties of the Society and the colleges as the Society may commit to his charge.
- e. The Principal shall have such other powers and perform such other functions as may be delegated or assigned to him by the Governing Council/ Executive Council.
- f. The Principal shall act as the Secretary of the Society, Governing Council, Executive Council and its committees.
- g. The Principal shall convene on the direction of the President or Chairman whenever necessary, all the meetings of the Governing Council and of the Executive Council respectively, the Secretary shall keep or cause to be kept proper minutes of the proceedings of the General meetings of the members of the Governing Council and of the Executive Council and shall do every thing necessary to give effect to the Resolutions passed by the Governing Council and those passed by the Executive Council and to fulfill all obligations under the provisions of the Rajasthan Societies Registration Act, 1958.
- h. Subject to any order that may be passed by the Governing Council, the Principal shall be responsible for proper management, execution and supervision of the activities and work undertaken by the College and of the directions of the Governing Council and Executive Council and shall attend to all general correspondence.
- i. Principal may with the concurrence of the Executive Council, delegate any of his powers and functions to any other officer, body or authority appointed or established under the Rules.
- j. Principal shall be the person in whose name the College shall sue and be sued.

(iv) Rule No. 48 to be read as under :

Banking Accounts:

Subject to any bye-laws made or directions given by the Governing Council, all moneys received by or on behalf of the Society shall be paid in one or more accounts to be opened in the name of the Society in any scheduled Bank or a Co-operative Bank and shall not be withdrawn except :

- (i) For salaries and allowances by cheque signed by the Principal and the Accounts Officer.

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Member

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- (ii) For contingent expenditure by cheque signed by (a) the Chairman and the Principal for amount exceeding Rs. 3,00,000/- (b) the Principal and the Accounts Officer for the amount exceeding Rs. 1,00,000/- and up to Rs. 3,00,000/- and (c) the Principal for the amount up to Rs. 1,00,000/-

It was resolved that following clauses will be added after the clause (j) in the Rule 40 :

(L) - With respect to financial and administrative powers, the Principal shall enjoy the powers delegated to Head of the Department of the Government of Rajasthan as defined in G.F. & A.R. from time to time.

With the permission of Hon'ble Chairman following agenda points were tabled and adopted by the Governing Council Board of Governors :-

❖ एजेन्डा बिन्दु संख्या - 1 :

अधिभाषिकी महानिवाहण में अनुशासन सुनिश्चित करने की दृष्टि से शापी परिषद् द्वारा राजस्थान सिविन सेवा (नर्गीकरण, निगंत्रण एवं अपील) नियम 1958 (संशोधन में 'सीसीए नियम') के प्रावधानों को अंगीकृत करते हुए निम्नानुसार शक्तियां प्रत्यागोषित की जाती हैं :-

क.सं.	अधिकारी/कर्मचारी	सीसीए नियम जिनके तहत कार्यवाही की जाती है।	सक्षम प्राधिकारी
1.	प्राचार्य, प्रोफेसर, रीडर, प्रवक्ता व रजिस्ट्रार	(i) सीसीए नियम - 16 के तहत यदि सेवा से बरखास्तगी (dismissal) या प्रथक (removal) का मामला हो। (ii) सीसीए नियम - 16 व 17 (प्रवक्ता को छोड़ कर अन्य के खिलाफ) के अन्य दण्ड हेतु	अध्यक्ष, शापी परिषद्
2.	प्रवक्ता	सीसीए नियम - 17	प्राचार्य
3.	अधीनस्थ, मंत्रालयिक, चतुर्थ श्रेणी व अन्य कर्मचारी	सीसीए नियम - 16 व 17	प्राचार्य

- 2. सी.सी.ए. नियम 16 के अन्तर्गत दी गई शास्ती की अपील मा0 अध्यक्ष शापी परिषद् द्वारा निर्णीत की जायेगी।
- 3. प्राचार्य के आदेशों की अपील अध्यक्ष की कार्य परिषद् द्वारा सुनी जायेगी।

सत्यप्रति प्रमाणित

Sandhu
Member

M
Member

A. D. Sharma
प्राचार्य एवं अध्यक्ष सचिव
इन्जीनियरिंग कॉलेज सोसायटी, धनमेरु
पंजीयन क्रमांक 88/अ.सं.सं/97-98

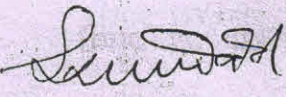
शापी परिषद् तथा कार्य परिषद् की दो बैठकों के मध्य में संस्था दिन में तथा प्रशासनिक आकस्मिकताओं के परिप्रेक्ष्य में ऐसे प्रकरण जो शापी परिषद् के कार्यक्षेत्र में आते हैं, का निस्तारण अध्यक्ष, शापी परिषद् द्वारा किया जाएगा तथा जो प्रकरण कार्य परिषद् के कार्यक्षेत्र में आते हैं उद्योग निस्तारण अध्यक्ष, कार्य परिषद् द्वारा किया जाएगा। प्रकरणों पर निर्णय लेने के अग्रस्त ऐसे प्रकरण शापी परिषद् / कार्य परिषद् की आगामी बैठक में पुष्टि हेतु प्रस्तुत किये जाएंगे।

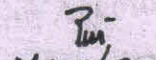
Hon'ble Minister Technical Education and Chairman Engineering College Society _____ addressed the member of the Council of Governors on the following aspects :-

- (a) Hon'ble Minister informed the members that ordinance for Technical University will be notified in the near future. This will help in augmenting the standards and quality of Technical Education in the State.
- (b) Hon'ble Chairman suggested that the Institute should not only include quality in the various programmes conducted by them but also start new courses which are Technology and market driven and have good job potential.
- (c) Hon'ble Chairman further brought that the state of Technical Institution in Rajasthan is not very encouraging. All efforts are required to be made to bring this Institute in particular and Technical Education in State in general at par with National and International standards. Hon'ble Chairman stressed upon to the need of close interaction with the industry and to gear up the placement activities through campus interviews.
- (d) Hon'ble Chairman emphasized that the efforts should be made to simplify the methods and procedures of day to day working so that appropriate decisions could be taken at appropriate level efficiently and transparency in financial matters should be ensured.

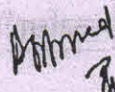
The meeting ended to vote of thanks to the Chair.

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Member


Member


प्राचार्य एवं अध्यक्ष, राजस्थान
इंजीनियरिंग कॉलेज सोसायटी
राजस्थान काँग्रेस, 97-98


28/9
Chairman
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